

Audit/Inspection Checklist

Code Title	Local Exhaust Ventilation	Code No.	OSHJ-GL-12	Rev. No.	1.0
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Sr.	Checklist Item	Clause in the Code	Acceptable means of compliance
1.	Are risks related to the processes and sources that generate gas, vapor, dust, fume, and mist are identified and assessed?	5.2: Risk Assessment	<ul style="list-style-type: none"> — Copy of the RA
2.	Is there a Local Exhaust ventilation system installed to control exposure of airborne contaminants?	5.5: LEV Components	<ul style="list-style-type: none"> — Visual verification of the LEV system — Copy of the LEV design
3.	Is the suction inlet of the Local exhaust ventilation positioned close to the point of emission?	5.5.1: Inlets	<ul style="list-style-type: none"> — Visual verification of the suction inlet of the LEV — Copy of the LEV design scheme
4.	Is the local exhaust ventilation system has an effective duct design?	5.5.3: Ducting	<ul style="list-style-type: none"> — Visual verification of the ducting of the LEV — Copy of the ducting design scheme
5.	Is there an effective discharge system for the local exhaust ventilation?	5.5.6: Discharge	<ul style="list-style-type: none"> — visual verification of the LEV discharge system — copy of the LEV design scheme
6.	Are the Local Exhaust Ventilation technical system inspected & maintained periodically,	5.6.1: Visual Inspections	<ul style="list-style-type: none"> — visual inspection for LEV hoods

	and there records retained?		<ul style="list-style-type: none"> – visual verification for the activity of the safety and warning devices – copy of the visual inspection records
7.	Is there an examination and testing for Local exhaust ventilation and are there records retained?	5.6.2, 5.6.2.1 :Thorough Examination, Visual and Structural Examination	<ul style="list-style-type: none"> – copy for LEV testing records
8.	Is there a test for the technical performance of the Local exhaust ventilation?	5.6.2.2 :Measuring Technical Performance	<ul style="list-style-type: none"> – copy of the technical performance records
9.	Is there a control on the effectiveness of the LEV?	5.6.2.3 :Control Effectiveness	<ul style="list-style-type: none"> – visual verification of the LEV – dust lamp and challenge tests records – notes of the employee's observation
10	Are there arrangements to retain the maintenance and inspection records?	5.7 :Records	<ul style="list-style-type: none"> – copy of the LEV logbook inspection records – copy of LEV maintenance records
11	Are the concern employees provided with the necessary training and, are training records retained?	6:Training	<ul style="list-style-type: none"> – copy of OSH training records